

Cornerstone Counseling Center of Chicago

Job Description for

Clinical Director

Position Description:

Under the direction of the Executive Director, the Clinical Director plans, develops, directs and effectively administers therapeutic services for the counseling program. This includes responsibility of overseeing the American Psychological Association (APA) approved training program for Master's and Doctoral level student therapists, conducting and overseeing psychological assessments, developing therapeutic interventions for clients and developing strategic plans and program development to meet agency and program goals and objectives.

Site Description:

Cornerstone Counseling Center of Chicago (CCCOC) is a full service psychological and counseling agency located just north of the Loop in Chicago. CCCOC's staff is made up of Master's and Doctoral level Christian professionals. CCCOC strives to reflect Christ's model as the Great Physician and serve as an agent of healing, providing psychotherapy, training, seminars and assessments to the adults, couples, children, adolescents, families, groups, churches and schools of all income levels of our local community. The Center provides traditional 50-minute therapy sessions on-site, off-site group counseling and training seminars.

Major Responsibilities:

- Oversees the APA approved training program for Master's and Doctoral level student clinicians in training.
- Provides regular supervision to the CCCOC supervisory and senior therapy team.
- Oversees initial client intakes and assignment of clients to clinical staff.
- Assigns caseloads and related duties, and coordinates activities of staff in providing counseling services to assist clients.
- Markets, performs and supervises appropriate assessment tools and psychological evaluations.
- Reviews case records, evaluates performance of staff members and recommends indicated action.
- Participates in developing and implementing clinical policies. Routinely evaluates practices and policies to improve the effectiveness of services.
- Routinely assesses organization to ensure the site is up to date with all APA training requirements.
- Assists in the development of staff competencies. Monitors staff licensure and credentialing.
- Carries a small caseload to counsel clients individually or in groups.
- Provides direction to staff in areas such as new policies, procedures, regulation and new therapeutic modalities, including traditional therapy activities.
- Assists in the recruitment and hiring of new clinicians and training staff.
- Represents agency in community or in interagency activities.
- Attends weekly team meetings and other meetings as assigned.
- Guides and directs staff during crises to minimize trauma for the client and to support the employee's efforts.

Qualifications:

- 7+ years of prior clinical experience
- 2+ years of supervisory experience
- Licensed Clinical Psychologist or LCSW/LCPC/LMFT Licensure
- Excellent interpersonal, leadership and problem solving skills.
- Ability to work as both a leader and a member of a team.
- Maintains relevant current knowledge of the field by participation in training sessions, seminars and conferences.
- Is open and respectful of cultural and socioeconomic characteristics of clients and is willing and competent to work with a diverse client population.
- Demonstrated ability to comprehend and accommodate the mission and vision of CCCOC.
- Demonstrated clinical skills and clinical supervision skills.
- Experience or ability to use computers for data entry, communication and report writing.

Salary: Commensurate with experience.

Last Day to Apply: September 15, 2010

To Apply: For consideration, application must include the following:

- CCCOC-specific cover letter
- Curriculum Vitae/Resume
- Transcripts of all graduate education
- Copy of all licensures
- Salary History

Send application packet to:

**Clinical Director Search
Cornerstone Counseling Center of Chicago
1111 N. Wells Street, Suite 400
Chicago, IL 60610**

Applicants may also use email: ckoonce@chicagocounseling.org
(Subject line: Clinical Director Search)
NO PHONE CALLS PLEASE.

CCCOC Clients and Services:

Cornerstone Counseling Center of Chicago serves a diverse clientele in terms of age, race, SES and presenting problem. In FY08-09, the Center saw 271 clients weekly on-site, and 476 clients off-site in school and after-school group counseling.

The majority of on-site clients are between the ages of 18-45, and are of diverse socio-economic, ethnic and religious backgrounds. Payment options for on-site clients include PPO and some HMO insurance, full fee, and sliding fee scale. Services are available on-site in both English and Spanish.

Cornerstone staff lead psychoeducational groups in school and after school programs in over 22 Chicago neighborhoods in CPS Title-I private schools and community organizations. Students range from K-12th grades, majority African-American (78%) and SES under \$49,999 (72%). Groups are led on topics including healthy relationship skills, domestic violence and anger management.

Cornerstone staff lead a broad range of seminars and trainings for individuals, schools, churches, businesses and community organizations, helping to share relevant information on topics such as abuse, grief, classroom management, addictions, relationships, stress management, vocational concerns and parenting.