

Director of Advancement
Russian Leadership Ministries
www.russianleadership.org

Russian Leadership Ministries

Committed to evangelizing Russia, the mission of Russian Leadership Ministries is to impact Russia with the Gospel of Jesus Christ. To accomplish this mission, RLM partners with the national leadership to train leaders through the Moscow Theological Seminary. Russian Leadership Ministries is the primary support network for the Moscow Theological Seminary. An inter-denominational Board of Directors guides and directs the mission and program of RLM.

The seminary began in Moscow in 1993. In addition to the main campus it has seven Learning Centers in strategic locations across Russia. The Russian Baptist Union, which owns and operates the seminary, recognizes it as its center for theological education in Russia.

Director of Advancement

The Director of Advancement will have an evangelical commitment to missions and evangelism. This position will establish and fulfill effective strategies to maintain and grow the identification, cultivation and solicitation of major donors. This full time position reports to the Executive Director.

Responsibilities:

- Participate in setting annual gift income goals, especially from major donors
- Manage a portfolio of relationships with current and prospective donors
- Maintain donor and contact history
- Participate in all aspects of the gift cycle:
 - Initiate contacts with potential leadership and major gift donors
 - Develop appropriate cultivation strategies, including working with volunteers
 - Move potential donors in an appropriate and timely fashion toward solicitation
 - Make solicitations
- Travel extensively to achieve relationship and gift income goals
- Work collaboratively with support staff and volunteers, including Board members
- Recommend and assist with designing and implementing donor communication and programming

- Other duties as assigned by the Executive Director

Qualifications:

Bachelor's Degree, Masters preferred

Five to seven years successful experience in major gift fundraising

Capacity to develop relationships based upon the needs and interests of leadership and major gift donors.

Demonstrated leadership and the ability to successfully manage multi-functional or diverse areas

Successful experience in making donor (prospective donor) visits as well as developing cultivation and solicitation strategies

Excellent communication and interpersonal skills

A record of achieving goals and completing assignments

To apply, please send a resume and cover letter to Ted Rodgers at ted@russianleadership.org.